

Guidelines for Forming a Provisional Study Group of the Theosophical Society in America.

1. A minimum of three people who simultaneously hold active membership in the Theosophical Society in America.
2. A commitment to complete an introductory study course.
 - a. Note: If all are long time members, an intermediate or advanced study course can be substituted with approval of the National Secretary.
 - b. These introductory study courses are free online or can be purchased at a discount from the Theosophical Publishing House: www.questbooks.net
3. A commitment to host a national representative of the TSA for an orientation seminar
4. A monthly progress report of your group sent by e-mail or postal mail; one meeting a month is the minimum.

Please complete the Application for Provisional Study Center found on this webpage, and mail it to the National Secretary along with any new membership applications for those not already belonging to the Theosophical Society including the national dues for each new applicant. Choose a name for your group that includes the town name of the groups meeting place, e.g., *The Madison Study Center*.

Your new group will be on provisional status of one year. There are no fees associated with starting a study center.

A monthly report of your group's progress is to be submitted to the National Secretary.

Note that you may not represent yourself to the public as an official group of the Society until being certified as such by a petition for certification approved by the National Board of Directors. Until that time, any public information should identify your group as *provisional*. We encourage you to open your meetings to prospective members, and if desired, to advertise or distribute flyers. Pamphlets are available for purchase through TPH and you can put your local contact information on them. It is inappropriate to promote your group by displaying the emblem/seal of the Society on any letterheads, business cards, advertisements, etc. until you have become certified. Please send to the National Secretary copies of any material that you publish.

We wish you every success in forming your group and hope the experience proves to be rewarding. The friendships you develop may last a lifetime.

If you have any questions, don't hesitate to contact the National Secretary. Phone 800-669-1571 ext. 301. Fax 630-668-4976. E-mail: natsec@theosophical.org